



**A programme residing in NUS**

**Admission 2017**

**Programme Information Booklet**

## About the Chua Thian Poh Community Leadership Programme

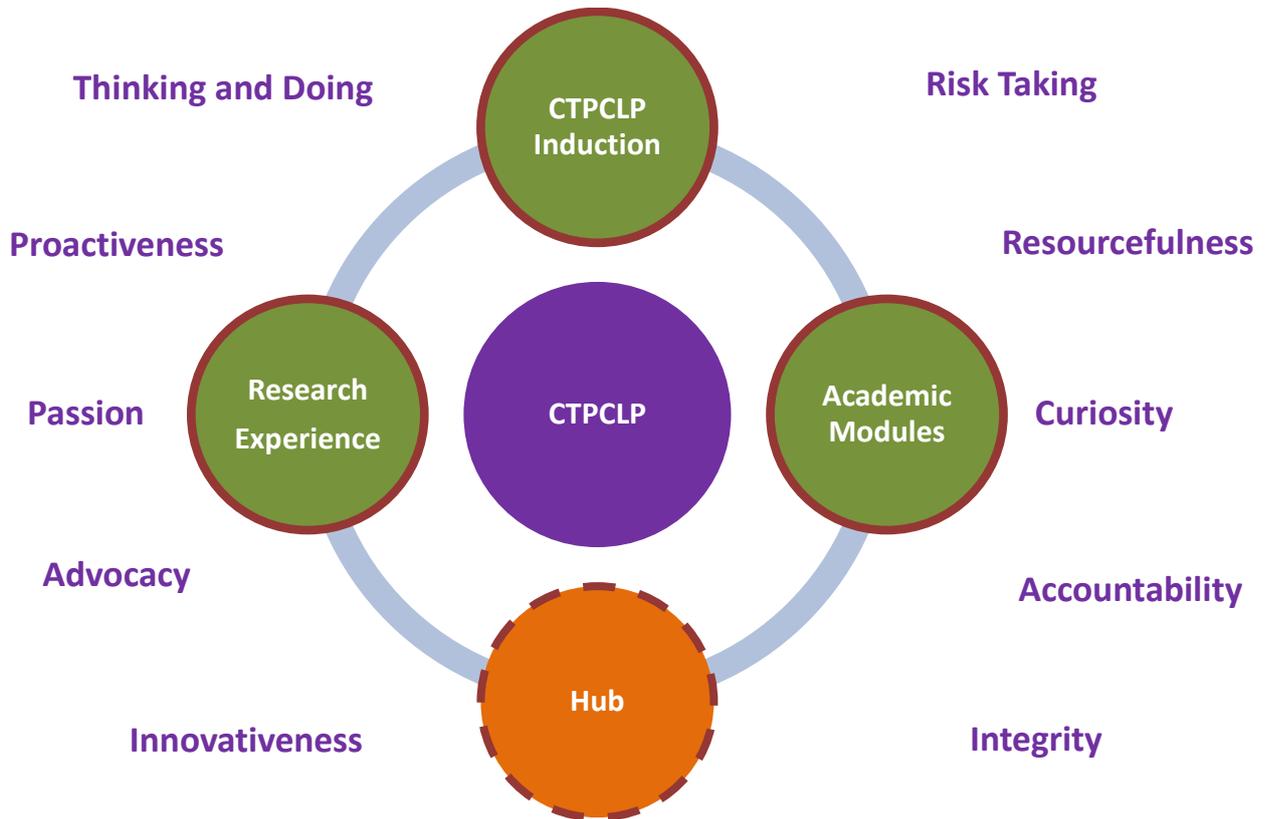
Inaugurated in 2011 and made possible by a generous pledged gift of \$5 million from Mr Chua Thian Poh to National University of Singapore (NUS), the Chua Thian Poh Community Leadership Programme (CTPCLP) aims to develop Singapore's next generation of community leaders. These future leaders will not only be intellectually engaged with social and community issues in Singapore, but will also be passionate about addressing social and community challenges. They will be tomorrow's change makers, driven by a sense of true calling to mobilise the community to collectively solve issues on the ground.

Each year, a select number of National University of Singapore undergraduates, majoring in various disciplines, are admitted to the Chua Thian Poh Community Leadership Programme as fellows. The programme nurtures each fellow to become a reflective change maker through the following activities: two credited modules related to Community Development; workshops that impart knowledge and skills relevant to Community Development; and a field research project with a social services organisation, which exposes the fellow to social issues on the ground.

Fellows who satisfactorily fulfil the program's requirements upon their commencement from NUS will be awarded a certificate of completion.

### Programme Overview

Through reading modules, working with a social service organisation, conducting applied social research, and participating in one of the CTPCLP hubs, the programme seeks to develop fellows with characteristics, knowledge, and skills that are befitting of a community developer and leader.



Legend			
Mandated requirement to complete CTPCLP:		Optional involvement:	

**CTP 101** is a series of bite-size workshops designed and conducted by the CTPCLP team. It intends to sharpen the fellows’ readiness to tackle real-world community issues through equipping them with the mindset and skills for enabling social change more effectively. It comprises a 2-day Induction programme, and 3 half-day workshops on research methods that introduce these topics: quantitative research, qualitative research and the Social Return on Investment (SROI) approach.

In addition, fellows will identify any 2 modules related to community development from their major or non-major offerings to count towards the requirements. The exposure to an expanded view of community development put the fellows in good stead for critically

discussing social and community issues and designing innovative solutions with their peers.

**Requirement 1:** *In order to deem to have completed the programme, fellows would need to attend a run of the Induction programme (with full participation during its 2-day duration), at least 2 half-day research workshop sessions and 2 academic modules related to community development of their own justification.*

**CTP RSX**, gained through either participation in a research project or attachment, will allow the fellows to work with community partners to apply research skills and tools in tackling a local community issue. By doing so, they get to appreciate the value that research could bring to these community partners’ on-going work, as well as acquire exposure to real-world community issues. The research objective is typically articulated by the community partner, aiming to better inform them of the realities on the ground. The resulting insights could enable them to craft more effective practices, programmes and policies. Examples of possible research topics include youth development, older persons, special needs, migrant workers, community development opportunities, and support for marginalised communities. The array of research methods extends to applied social research, community mapping, or programme evaluation, among others.

**Requirement 2:** *Each fellow is required to complete one research experience, either part-time as a project or full-time as an attachment at a community partner, with delivery of a report documenting the research process and findings.*

**CTP Hubs** are student-led interest groups that allow fellows to regularly meet up to discuss social issues, with a focus on translating research evidence into ground action and impact. It is an excellent platform to develop and sharpen skills such as resourcefulness, project management, and reflective practice. Currently, these are the hubs: the Community Trails Hub, the Marginalised Communities Hub and the Mental Health Wing. To join these hubs, look for the relevant details of the Hub coordinators on the CTPCLP website ([ctpclp.nus.edu.sg](http://ctpclp.nus.edu.sg)).

*Participation in the hubs is **optional**, but strongly encouraged to allow fellows to interact and collaborate with like-minded peers in a sustained format.*

The programme requirements are summarised in the table below:

	Requirements
<b>CTP 101</b> (for those admitted in AY16/17 onwards)	<ul style="list-style-type: none"> <li>Attend the <u>full 2-day CTPCLP Induction</u></li> <li>Attend <u>at least 2 sessions of the CTPCLP-run research workshop</u> (either on “Quantitative Research”, “Qualitative Research”, or “Social Return on Investment”)</li> </ul>

	<ul style="list-style-type: none"> <li>Take 2 academic modules relevant to community development, of own selection from those offered by NUS' various faculties (Both major or non-major modules will be accepted)</li> </ul>
CTP RSX	<ul style="list-style-type: none"> <li>Complete <u>1 research experience</u>, either part-time as a project or full-time as an attachment at community partner, with delivery of a report documenting the research process and findings</li> </ul>

Please refer to the FAQs in the Annex for more information on these requirements.

### Programme Activities

CTPCLP also often organises events such as symposiums, forums, talks, and workshops that enhance the knowledge and skills of the fellows.



## **Applying to CTPCLP**

Interested NUS undergraduates in any field of study at the undergraduate level may apply to the programme. They submit an application in the beginning of the semester of the academic year. If the undergraduate's application is successful, commencement of the programme begins in the semester thereafter.

Application is by essay and interview. Admission is based on evidenced passion for community work and development, displayed potential and interest to conduct applied social research and community projects, clear motivation, and integrity.

Application requires the following documents to be submitted:

- 2 Admission Essays
- Curriculum Vitae
- One Reference Letter (can be an existing testimonial from previous education institution)
- NUS Academic Transcript (Applicable only to Year 2 & above students)

For details on how to submit your application and the accompanying documents, please go to <https://ctpclp.nus.edu.sg/curriculum-admission>.

ANNEX - FAQs on Programme Requirements

	Requirements	Frequently Asked Questions
<p><b>(A) CTP 101</b> (for those admitted in AY16/17 onwards)</p>	<ul style="list-style-type: none"> <li>Attend the <u>full 2-day CTPCLP Induction</u></li> <li>Attend <u>at least 2 sessions of the CTPCLP-run research workshop</u> (either on “Quantitative Research”, “Qualitative Research”, or “Social Return on Investment”)</li> </ul>	<p><b>(1) When are the Induction and the CTPCLP-run research workshops held?</b> <i>They are typically held in Semester 1 of every academic year. CTPCLP will send an email blast to all fellows to call for registrations to the workshops.</i></p> <p><b>(2) If I miss the run of workshops for the academic year during which I was admitted into CTPCLP, can I attend the run in subsequent academic years.</b> <i>Yes, you can. We run these workshops every academic year. So if you miss one run, you can attend the next upcoming run at any point during your NUS undergraduate duration.</i></p> <p><b>(3) I am only able to attend part of the 2-day CTPCLP Induction, and not its entire duration. Can this count towards the CTPCLP requirement?</b> <i>You are encouraged to attend the 2-day CTPCLP Induction in its entirety, because the Induction programme has been designed such that its learning objectives are most meaningfully met if you sit through all its segments. If you are not able to attend the entire Induction session, you are advised to attend the next run of the Induction in the following academic year.</i></p> <p><b>(4) I have attended similar research workshops before. Can I be exempted from having to attend the CTPCLP-run research workshop?</b> <i>The CTPCLP-run research workshops are unique, as compared to the other similar research workshops being offered outside of CTPCLP. Our workshops have been intentionally designed to highlight how a particular brand of ethos we believe in can be applied to the social research process. Thus, you are required to attend at least 1 CTPCLP-run research workshop.</i></p>

	Requirements	Frequently Asked Questions						
	<ul style="list-style-type: none"> <li>Take <u>2 academic modules</u> relevant to community development, of own selection from those offered by NUS' various faculties (Both major or non-major modules will be accepted)</li> </ul>	<p><b>(5) Is there a list of pre-approved modules I can choose from?</b></p> <p><i>We use to have to approve in advance the 2 modules you wish to count toward our requirement. This is no longer the case. We accept any 2 academic modules relevant to community development, based on your own discernment. They can be modules from within or outside your majors.</i></p> <p><b>(6) I joined CTPCLP in a particular academic year. Can I count the relevant NUS modules I have taken in previous academic years towards the requirement?</b></p> <p><i>Yes, you may as long as these modules are relevant to community development.</i></p> <p><b>(7) Do CTPCLP run any academic modules I can take?</b></p> <p><i>CTPCLP is not a faculty, thus we do not offer any credit-bearing modules.</i></p> <p><b>(8) Do CTPCLP facilitate access to “special modules” from faculties/departments usually exclusively available only to students from within these faculties/departments?</b></p> <p><i>Yes. Currently, we have concessionary arrangement with the faculties/departments/special programmes in the table below to open up limited places to CTPCLP fellows for selective modules. CTPCLP will email to all fellows at the start of every new semester to announce which exact modules are these, as well as to call for registrations. Note that the modules listed may not be offered every semester, and that some of these modules do not have the S/U option.</i></p> <table border="1" data-bbox="1066 1177 2130 1374"> <thead> <tr> <th>Faculty/Department/Special Programme</th> <th>Modules</th> </tr> </thead> <tbody> <tr> <td>University Scholars Programme (USP)</td> <td> <ul style="list-style-type: none"> <li>Selected inquiry modules, relevant to community development</li> </ul> </td> </tr> <tr> <td>College of Alice and Peter Tan</td> <td> <ul style="list-style-type: none"> <li>Hidden Communities</li> </ul> </td> </tr> </tbody> </table>	Faculty/Department/Special Programme	Modules	University Scholars Programme (USP)	<ul style="list-style-type: none"> <li>Selected inquiry modules, relevant to community development</li> </ul>	College of Alice and Peter Tan	<ul style="list-style-type: none"> <li>Hidden Communities</li> </ul>
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		(CAPT)	<ul style="list-style-type: none"> <li>• Community Leadership</li> <li>• Environment and Civil Society in Singapore</li> </ul>
		NUS Business School	<ul style="list-style-type: none"> <li>• Social Entrepreneurship (Sem 1 module)</li> </ul>
		Dean’s Office (Engineering)	<ul style="list-style-type: none"> <li>• EG2201A: Design Thinking in Grand Engineering Challenges – Part 1 (Sem 2 module)</li> </ul>
<b>(B) CTP RSX</b>	<ul style="list-style-type: none"> <li>• Complete <u>1 research experience</u>, either part-time as a project or full-time as an attachment at community partner, with delivery of a report documenting the research process and findings</li> </ul>	<p><b>(9) What kind of research can I do to count towards the CTPCLP Research Experience requirement?</b></p> <p><i>The research scope has to be based on a local community cause, in partnership with a community organisation. The community organisation should be a registered non-profit organisation, social enterprise, a public service agency, grassroots organisations or established informal group. The research methods can draw from this array:</i></p> <ul style="list-style-type: none"> <li>• <i>Applied social research, with prototyping</i></li> <li>• <i>Literature review</i></li> <li>• <i>Community mapping</i></li> <li>• <i>Programme evaluation, e.g. a Social Return on Investment analysis</i></li> </ul> <p><b>(10) What is the difference between carrying out the research experience as a project or attachment?</b></p> <p><i>A research project is carried out as a part-time involvement with a community partner, in your availabilities during term time or during the school vacations. If you work on your research full-time with a community partner, sometimes even be stationed at their worksite, it is considered as a research attachment.</i></p>	

	Requirements	Frequently Asked Questions
		<p><b>(11) What is the commitment expected for the research project or attachment?</b></p> <p><u>For projects</u>  <i>The timeline and commitment indicated in the listing of projects disseminated to call for take-up serves as a guide. Once we have confirmed the fellows for each project team, the project team will meet the community partners to finalise the project timeline, so that it works best for both sides. But typically, a project cycle will take roughly 3 months (i.e. a duration of 1 semester), with at least 6 sessions of field work. There will be project meetings, as well as data analysis and documentation work on the side.</i></p> <p><u>For attachments</u>  <i>If the research experience is carried out as an attachment, you need to fulfil at least 80 hours of attachment with the community partner. This works out to be roughly around 2 working weeks. However, you are encouraged to serve at least 1 month of attachment to gain a fuller exposure to the work of the community partner.</i></p> <p><b>(12) Am I given remuneration for my research efforts?</b></p> <p><i>Most of the research experiences are carried out on a voluntary basis, without any remuneration provided. If there is, it will be a bonus and could be in the form of an allowance for a full-time research attachment.</i></p> <p><b>(13) What are the deliverables I would need to work on in order to complete the research experience?</b></p> <p><i>At the end of the research experience, you would need to produce:</i></p> <ul style="list-style-type: none"> <li><i>a) A report/paper documenting the research process and findings, which is cleared by the community partner; and</i></li> <li><i>b) A reflection of your research experience, using the template provided by</i></li> </ul>

	Requirements	Frequently Asked Questions
		<p style="text-align: center;"><i>CTPCLP</i></p> <p><b>(14) What kind of guidance will I be given to carry out the research experience?</b></p> <p><i>This depends on the research scope, and how “hands-on” the community partner wish to be. Preferably, the guidance and supervision should come from the community partner, especially if they have the research capabilities. If not, the CTPCLP staff team will provide guidance to help you see through your project, from scoping to reflection to presentation of findings.</i></p> <p><b>(15) I’m a University Scholars Programme (USP) student. Can I package the package an Independent Studies Module (ISM)?</b></p> <p><i>Yes, you can package it as a cross-faculty ISM (see <a href="#">here</a>), with A/P Albert Teo, the director for CTPCLP and who is also a faculty member of USP, as your ISM supervisor. Please note the deadline for submitting the proposal for your ISM to USP. As ISMs are equivalent to Level 3000 and 4000 modules, it is advised you take up an ISM only if you are at least in your Semester 2, Year 2.</i></p> <p><b>(16) I’d like to “double-count” my research experience to other NUS curriculum requirements, e.g. dissertation as part of major</b></p> <p><i>We review such “double-counting” requests, case-by-case. Generally, we will discuss with you to expand on the research scope, so that the required research work is made more substantial to qualify for “double-counting”. The procedure is to request for clearance to “double-count” is:</i></p> <ol style="list-style-type: none"> <li><i>1 – Forward research scope to CTPCLP for discussion on how to expand the research scope</i></li> <li><i>2 – Seek permission from the other faculty/programme person-in-charge to allow the “double-counting”, qualifying that CTPCLP has no issue with “double-counting” after having expanded the research scope</i></li> <li><i>3 – Update CTPCLP on the other faculty/programme person-in-charge’s decision</i></li> </ol>

	Requirements	Frequently Asked Questions
<p><b>General questions</b></p>		<p><b>(17) Does participation in CTPCLP offer any credits to count towards my Cumulative Average Point?</b></p> <p><i>No, CTPCLP does not offer any credit-bearing modules. We're an enrichment programme to nurture undergraduates who want to apply community development mindsets and skills.</i></p> <p><b>(18) How do I deem to have completed the programme</b></p> <p><i>Every year, we will conduct a mass info update exercise to obtain details of your various participation, e.g. the project or community development academic modules you have taken. Once you've deemed to satisfy all the programme requirements, you will be invited to the CTPCLP Commencement held in the first Semester 1 after you have commenced from NUS to receive a certification of completion from us.</i></p>